



## Cabinet

Notice of a Meeting, to be held in the Council Chamber, Civic Centre, Tannery Lane,  
Ashford, Kent TN23 1PL on Thursday, 11<sup>th</sup> January 2018 at 7.00 pm.

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The Members of the Cabinet are:-

Cllr Clarkson – Leader of the Council  
Cllr N Bell – Deputy Leader and Portfolio Responsibility for Legal and Democratic  
Cllr Mrs Bell – Portfolio Responsibility for Environment and Land Management  
Cllr Bennett – Portfolio Responsibility for Culture  
Cllr Bradford – Portfolio Responsibility for Health, Parking and Community Safety  
Cllr Clokie – Portfolio Responsibility for Planning  
Cllr Galpin – Portfolio Responsibility for Corporate Property  
Cllr Pickering – Portfolio Responsibility for Human Resources and Customer Services  
Cllr Shorter – Portfolio Responsibility for Finance and IT  
Cllr White – Portfolio Responsibility for Housing

**NB: Under the Council's Public Participation Scheme, members of the public can submit a petition to the Cabinet if the issue is within its terms of reference or ask a question or speak concerning any item contained on this Agenda (Procedure Rule 9 refers)**

## Agenda

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Nos.

1. **Apologies**
2. **Declarations of Interest:-** To declare any interests which fall under the following categories, as explained on the attached document: i
  - a) Disclosable Pecuniary Interests (DPI)
  - b) Other Significant Interests (OSI)
  - c) Voluntary Announcements of Other Interests

See Agenda Item 2 for further details
3. **Minutes** – To approve the Minutes of the Meeting of the Cabinet held on the 7<sup>th</sup> December 2017
4. To receive any Petitions
5. Leader's Announcements

### Part I – Matters Referred to the Cabinet

None for this Meeting

## **Part II – Consideration of Reports from the Overview and Scrutiny Committee**

None for this meeting

## **Part III – Ordinary Decision Items - Key Decisions Annotated\***

- |    |   |           |
|----|---|-----------|
| 6. | *Revenues and Benefits – Recommended Write-Offs Schedule                            | 1-3&60-69 |
| 7. | Singleton Environment Centre – Lease with Great Chart with Singleton Parish Council | 4-17      |
| 8. | * Homeless Reduction Act 2017   | 18-40     |

## **Part IV – Information/Monitoring Items**

- |     |  |       |
|-----|--|-------|
| 9.  | Trading and Enterprise Board – Minutes of 4 <sup>th</sup> December 2017              | 41-43 |
| 10. | Economic Regeneration and Investment Board – Notes of 21 <sup>st</sup> November 2017 | 44-46 |
| 11. | Local Plan and Planning Policy Task Group – Notes of 22 <sup>nd</sup> November 2017  | 47-49 |
| 12. | Schedule of Key Decisions  | 50-59 |
| 13. | Items for Future Meetings  |       |

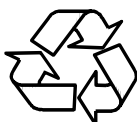
## **Part V – Cabinet Member Reports**

None for this Meeting

## **Part VI – Ordinary Decision Items**

None for this Meeting

DS/AEH  
3<sup>rd</sup> January 2018



**Declarations of Interest (see also “Advice to Members” below)**

- (a) **Disclosable Pecuniary Interests (DPI)** under the Localism Act 2011, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares a DPI in relation to any item will need to leave the meeting for that item (unless a relevant Dispensation has been granted).

- (b) **Other Significant Interests (OSI)** under the Kent Code of Conduct as adopted by the Council on 19 July 2012, relating to items on this agenda. The nature as well as the existence of any such interest must be declared, and the agenda item(s) to which it relates must be stated.

A Member who declares an OSI in relation to any item will need to leave the meeting before the debate and vote on that item (unless a relevant Dispensation has been granted). However, prior to leaving, the Member may address the Committee in the same way that a member of the public may do so.

- (c) **Voluntary Announcements of Other Interests** not required to be disclosed under (a) and (b), i.e. announcements made for transparency reasons alone, such as:

- Membership of outside bodies that have made representations on agenda items, or
- Where a Member knows a person involved, but does not have a close association with that person, or
- Where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position.

[Note: an effect on the financial position of a Member, relative, close associate, employer, etc; OR an application made by a Member, relative, close associate, employer, etc, would both probably constitute either an OSI or in some cases a DPI].

**Advice to Members on Declarations of Interest:**

- (a) Government Guidance on DPI is available in DCLG’s Guide for Councillors, at [https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/240134/Openness\\_and\\_transparency\\_on\\_personal\\_interests.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/240134/Openness_and_transparency_on_personal_interests.pdf)
- (b) The Kent Code of Conduct was adopted by the Full Council on 19 July 2012, with revisions adopted on 17.10.13, and a copy can be found in the Constitution at <http://www.ashford.gov.uk/part-5---codes-and-protocols>
- (c) If any Councillor has any doubt about the existence or nature of any DPI or OSI which he/she may have in any item on this agenda, he/she should seek advice from the Corporate Director (Law and Governance) and Monitoring Officer or from other Solicitors in Legal and Democratic Services as early as possible, and in advance of the Meeting.